APPLICATION FOR AN AIR OPERATORS CERTIFICATE (AEROPLANES) OPERATIONS MANUAL (PART D) GUIDANCE AND CHECKLIST

The following pages have been written and produced for guidance to be used by the applicant when producing an Operations Manual (Part D), in accordance with the provisions of ORO.AOC.100 and ORO.MLR.100, to be submitted to the Brunei Department of Civil Aviation for acceptance/approval.

The compliance statement will guide the applicant through the structure of the operations manual in accordance with AMC3 ORO.MLR.100.

It includes the applicable BAR Implementing Rules (IR), Acceptable Means of Compliance (AMC) and Guidance Material (GM) that should be considered when writing the operations manual.

If the operator also intends to conduct Part-NCC and/or Part-SPO operations under the provisions of this operations manual, additional regulations may apply. The operator should ensure that these regulations are incorporated into the operations manual.

If the applicant wishes to deviate in any way to the AMC, they will need to apply to the Brunei DCA for an Alternative Means of Compliance (AltMoc). For additional information regarding the AltMoc process, please refer to Brunei DCA Form OPS403A.

The completed statement should be sent with the proposed operations manual to [flightops.regulatory@dca.gov.bn](mailto:flightops.regulatory@dca.gov.bn)

|  |  |  |
| --- | --- | --- |
| **AOC No:** |  | The Compliance Statement should be completed for each individual part of the Operations Manual. The completed statement should be sent to [flightops.regulatory@dca.gov.bn](mailto:flightops.regulatory@dca.gov.bn) |
| **Operations Manual (OM) Date:** |  |
| **(OM) Revision No:** |  |
| **(OM) Issue No:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Operations Manual Reference** | **BAR Reference** | **OM Ref** | **Operators Comment** | **DCA Comment** |
| **PART D TRAINING** | | | | |
| 1 Description of scope:  Training syllabi and checking programmes for all operations personnel assigned to operational duties in connection with the preparation and/or conduct of a flight. | ORO.GEN.110 ORO.GEN.200(a)(4) ORO.GEN.210(b) ORO.GEN.215 ORO.AOC.100 ORO.AOC.120 ORO.AOC.135  AMC1 ORO.AOC.135(a)  AMC2 ORO.AOC.135(a)  GM1 ORO.AOC.135(a) GM2 ORO.AOC.135(a) ORO.AOC.140 ORO.SPO.100 ORO.FC.005  AMC1 ORO.FC.220(b)(1) ORO.FC.230  ORO.CC.215  FCL.900  FCL.905.TRI  FCL.905.SFI  FCL.915.SFI  FCL.1005  FCL.1005.TRE FCL.1005.SFE |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Operations Manual Reference** | **BAR Reference** | **OM Ref** | **Operators Comment** | **DCA Comment** |
| **PART D TRAINING** | | | | |
| **2 CONTENT** | | | | |
| Training syllabi and checking programmes should include the following:  2.1 for flight crew, all relevant items prescribed in Part-CAT,Part-SPA and ORO.FC; | ORO.GEN.110(j)  AMC1 ORO.GEN.110(a) AMC1 ORO.GEN.110(e) AMC1 ORO.GEN.200(a)(4)(a) ORO.FC.105(c)  ORO.FC.115 ORO.FC.120 ORO.FC.125 ORO.FC.130 ORO.FC.135 ORO.FC.140 ORO.FC.145 ORO.FC.202 ORO.FC.205 ORO.FC.215 ORO.FC.220  AMC1 ORO.FC.220  AMC1 ORO.FC.230  AMC2 ORO.FC.220  AMC2 ORO.FC.230 ORO.FC.230  ORO.FC.235  ORO.FC.240  ORO.FC.A.245  ORO.FC.330  AMC1 ORO.FTL.120(b)(7) ORO.FTL.250  CAT.GEN.MPA.125  AMC2 CAT.GEN.MPA.140(d)  AMC3 CAT.OP.MPA.115  AMC1 CAT.OP.MPA.126 CAT.OP.MPA.140  GM2 CAT.OP.MPA.250(f)  AMC1 CAT.OP.MPA.255 CAT.OP.MPA.290 CAT.OP.MPA.295  CAT.POL.A.250  SPA.PBN.105  AMC1 SPA.PBN.105(b) SPA.MNPS.105  SPA.RVSM.105  SPA.LVO.120  AMC1 SPA.LVO.120 SPA.SET-IMC.105 SPA.ETOPS.100  SPA.DG.105  AMC2 NCC.GEN.130  AMC1 NCC.OP.116  GM2 NCC.OP.185  AMC1 NCC.OP.190  GM1 NCC.OP.215 NCC.OP.220  SPO.GEN.120  SPO.OP.116  SPO.OP.135  GM2 SPO.OP.175 SPO.OP.135  SPO.OP.205  SPO.POL.145  ICAO Annex 18 |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Operations Manual Reference** | **BAR Reference** | **OM Ref** | **Operators Comment** | **DCA Comment** |
| **PART D TRAINING** | | | | |
| **2 CONTENT** | | | | |
| 2.2 for cabin crew, all relevant items prescribed in Part-CAT),BAR 1 Part-CC and BAR 6 ORO.CC; | ORO.GEN.110(j)  AMC1 ORO.GEN.110(a)  AMC1 ORO.GEN.200(a)(4)(a) ORO.AOC.120  ORO.CC.115 ORO.CC.120 ORO.CC.125 ORO.CC.130 ORO.CC.135 ORO.CC.140 ORO.CC.145 ORO.CC.200 ORO.CC.215 ORO.CC.250 ORO.CC.255  AMC1 ORO.FTL.120(b)(7) ORO.FTL.250  AMC2 CAT.GEN.MPA.140(d)  AMC1 CAT.OP.MPA.255  GM2 CAT.OP.MPA.250(f)  SPA.DG.105  AMC1 NCC.OP.190 GM2 SPO.OP.175  BAR 18 |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Operations Manual Reference** | **BAR Reference** | **OM Ref** | **Operators Comment** | **DCA Comment** |
| **PART D TRAINING** | | | | |
| **2 CONTENT** | | | | |
| 2.3 for technical crew, all relevant items prescribed in Annex IV (Part- CAT), Annex V (Part-SPA) and ORO.TC; | ORO.GEN.110(j)  AMC2 ORO.GEN.110(a)  AMC1 ORO.GEN.110(e)  AMC1 ORO.GEN.200(a)(4)(a)  AMC2 ORO.FC.220  ORO.FC.230  ORO.TC.110 ORO.TC.115 ORO.TC.120 ORO.TC.125 ORO.TC.140  AMC1 ORO.FTL.120(b)(7) ORO.FTL.250  CAT.GEN.MPA.125  AMC2 CAT.GEN.MPA.140(d)  GM2 CAT.OP.MPA.250(f)  AMC1 CAT.OP.MPA.255  SPA.DG.105  SPO.OP.135  SPO.OP.205  SPO.POL.145  AMC1 NCC.OP.190  BAR 18 |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Operations Manual Reference** | **BAR Reference** | **OM Ref** | **Operators Comment** | **DCA Comment** |
| **PART D TRAINING** | | | | |
| **2 CONTENT** | | | | |
| 2.4 for operations personnel concerned, including crew members:   1. all relevant items prescribed in SPA.DG Subpart G of Annex IV (SPA.DG); and 2. all relevant items prescribed in Annex IV (Part-CAT) and ORO.SEC; and | ORO.GEN.110(j)  GM1 ORO.GEN110(c)  AMC1 ORO.GEN.200(a)(4)(a)  AMC1 ORO.FTL.120(b)(7) ORO.FTL.250  CAT.GEN.MPA.125  CAT.OP.MPA.140  GM2 CAT.OP.MPA.250(f)  AMC1 CAT.OP.MPA.255  AMC2 CAT.GEN.MPA.140(d) SPA.ETOPS.100  SPA.PBN.105  SPA.DG.105  AMC1 NCC.OP.190  SPO.GEN.120  GM2 SPO.OP.175  BAR 18 |  |  |  |
| 2.5 for operations personnel other than crew members (e.g. dispatcher, handling personnel, etc.), all other relevant items prescribed in Annex IV (Part-CAT) and in this Annex pertaining to their duties. | ORO.GEN.110(j)  AMC1 ORO.FTL.120(b)(7) ORO.FTL.250  GM2 CAT.OP.MPA.250(f)  AMC1 CAT.OP.MPA.255  AMC3 SPA.RVSM.105  SPA.DG.105  AMC1 NCC.OP.190 |  |  |  |
| Operations Manual Reference | BAR Reference | OM Ref | Operators Comment | DCA Comment |
| **PART D TRAINING** | | | | | |
| **3 PROCEDURES** | | | | | |
| 3.1 Procedures for training and checking. | | ORO.AOC.120 ORO.FC.230 ORO.FC.A.245 ORO.CC.115 ORO.CC.250 ORO.CC.255  UK CAA Standards Doc No 24(A) Version 5 |  |  |  |
| 3.2 Procedures to be applied in the event that personnel do not achieve or maintain the required standards. | | UK CAA Standards Doc No 24(A) Version 5 |  |  |  |
| 3.3 Procedures to ensure that abnormal or emergency situations requiring the application of part or all of the abnormal or emergency procedures, and simulation of instrument meteorological conditions (IMC) by artificial means are not simulated during commercial air transport operations. | | CAT.OP.MPA.275 SPO.OP.185  NCC.OP.200 |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Operations Manual Reference** | **BAR Reference** | **OM Ref** | **Operators Comment** | **DCA Comment** |
| **PART D TRAINING** | | | | |
| **4 DESCRIPTION OF DOCUMENTATION TO BE STORED AND STORAGE PERIODS.** | | | | |
|  | ORO.GEN.220  AMC1 ORO.GEN.220(b) ORO.MLR.115  AMC1 ORO.MLR.115 ORO.CC.215  AMC2 ORO.FTL.120(b)(2) |  |  |  |

|  |
| --- |
| **Compliance Statement of the Operator**  We confirm to be compliant with the terms and conditions of:   * Brunei Darussalam Civil Aviation Order 2006, * Brunei Darussalam Civil Aviation Regulations 2006, * Brunei Aviation Requirements, its Implementing rules and applicable amendments concerning technical requirements and administrative procedures including ICAO Standards and Procedures. |
| Name of Accountable Manager: Date: |
| Signature: |